

**MINUTES OF THE MEETING OF WINCHFIELD PARISH COUNCIL HELD ON
MONDAY 20 JULY 2026 AT 7PM IN THE VILLAGE HALL**

PRESENT: Cllr Meyrick Williams (Chairman), Cllr Cepta Hamm, Cllr Louise Hodgetts and Cllr Kate Stewart (Winchfield Parish Council – WPC),
6 Members of the public
Litter Pick Co-ordinator
Mrs Alison Ball (Clerk)

1 APOLOGIES

Apologies were received from Cllr Richard Milnes-James (WPC) who joined the meeting virtually.

Apologies were also received from Cllr R Quarterman, Hampshire County Council (HCC), Cllrs Anne Crampton, Tim Southern and Spencer Farmer, Hart District Council (HDC), the Footpaths Warden and members of the Neighbourhood Policing Team.

2 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT 2011

Cllr Stewart declared an interest in Agenda Item 8.2, Land North of Winchfield Court, as a close neighbour to the site.

3 PUBLIC PARTICIPATION

None.

4 MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Parish Council Meeting held on 18 May 2026 be approved and signed as a correct record.

5 MATTERS ARISING

On item 6, Matters Arising, it was noted that the Barley Mow pub and adjacent cricket field had been relisted as assets of community value and would remain on the list for the next five years. HDC had advised that the owners had submitted a compensation claim which was being reviewed by the legal department at HDC. It was understood that this would have no bearing on the listing.

On item 24, Any Other Business, it was noted that the Winchfield Festival had taken place between 19th and 28th June and had been a fantastic success. The new location, on the field next to the Barley Mow, had worked really well and all events had been well attended. The Chairman thanked all those involved who helped to put the event on and encouraged them to do it again in the future.

6 HAMPSHIRE DEVOLUTION & LOCAL GOVERNMENT REORGANISATION

The Chairman advised that the Government had published its preferred unitary options for

Hampshire. This involved the creation of four new unitary authorities. Currently new legislation was awaited that would allow the formation of these new councils. In the meantime HCC had mounted a judicial review of the decision claiming that the Government had failed to provide an adequate explanation of how and why it had reached its decision, including the justification for the chosen financial model. It was noted that there would soon be a new Secretary of State for Housing, Communities and Local Government and it was unclear if this could impact on proposals.

The Chairman advised that he had been working closely with Hartley Wintney Parish Council and Odiham Parish Council on the likely impact Local Government Reorganisation would have on the parishes. All options for shared working were being considered, although this was in the very early stages and no decisions or actions had been agreed.

7 HART DISTRICT LOCAL PLAN UPDATE

The Chairman gave an update on HDC's Local Plan timetable, noting the key stages through to the anticipated adoption of the Plan in October 2028. The initial six-week Scoping Consultation had taken place as the first formal stage of the plan-making process, seeking views on the draft vision, spatial strategy and supporting evidence.

It was noted that the Parish Council had submitted a comprehensive 29-page response to the Scoping Consultation. The response emphasised that future growth should be plan-led, evidence-led and infrastructure-led, focused on the most sustainable locations, and that the emerging Local Plan should protect Winchfield's rural character, landscape, biodiversity and settlement identity. This response had been put together by WPC working with consultants and was available in full on the Parish Council website.

It was further reported that the Parish Council, supported by its planning and landscape consultants, had written to HDC expressing its commitment to engaging positively and constructively throughout the Local Plan process to ensure local knowledge and community aspirations were reflected in the emerging Plan.

Members were advised of concerns regarding the forthcoming consultation on the proposed Plan content and evidence. It was noted that the delayed publication of the Housing and Economic Land Availability Assessment (HELAA) could mean that residents would not have sight of proposed development sites before the consultation closed, limiting opportunities to influence site selection.

The meeting also noted recent developments relating to the Basingstoke and Deane Local Plan, where the next stage of the plan had been abandoned with the Council stating that it needed to start at the beginning, delaying adoption until after Autumn 2029 and leaving the authority vulnerable to speculative development due to unresolved water infrastructure issues.

An update was provided on current planning matters within Winchfield. It was reported that a pre-application for up to 22 dwellings on land off Old Potbridge Road had been submitted to HDC but the application had not yet been validated which meant the documents were not available to the public including the Parish Council. The Parish Council's consultants had been made aware so that they could be ready to help prepare a response once the application was available for comment. Discussions were ongoing with the Residents' Association, and potential Section 106 opportunities were being considered. Members also noted that no planning application had yet been submitted for Murrell Green, but again the consultants were being kept informed and potential Section 106

opportunities were also under consideration.

A member of the public, Henry Chandler, had drawn to the attention of the Chairman an event taking place in London on residential planning. Speakers at the event would include planning experts and civil servants from the Ministry of Housing, Communities and Local Government and the Planning Inspectorate as well as senior staff from local government. It was suggested that the Parish Council support Mr Chandler to attend the event on behalf of the Parish Council.

RESOLVED: That a place be booked on the Residential Planning Conference for Henry Chandler at a cost of £299 plus VAT.

8 PLANNING

8.1 Applications received since the last meeting:

26/00443/HOU Paynes Cottage, Potbridge Road

Erection of a single storey front and side extensions. Demolition of garage shower and boot room, removal and raising of roof height to create first floor within roofspace and alterations to fenestration. WPC response before the deadline on 9 June:

“Winchfield Parish Council (WPC) welcomes the proposed changes to Paynes Cottage, following its recent planning history. We have no objection in principle with the application which is to effectively change the bungalow into a 2-story family home. However, the Parish Council does expect that the application is supported by a Design & Access Statement, which clearly demonstrates compliance with the relevant policies the Winchfield Neighbourhood Plan (WNP) 2022 – 2037.” The response went on to outline the relevant policies in the WNP and the requirements. The full response can be found on the HDC website.

8.2 Land North of Winchfield Court

It was noted that no date had been set for the enforcement case for plots 2, 3 and 4.

(NOTE: Cllr Stewart declared an interest in this item as a near neighbour. She remained in the room during its consideration.)

8.3 Chapel Bungalow, Potbridge Road

The Enforcement Team at HDC had passed this to their legal team but due to staff shortages consideration of the matter would take time.

The Chairman advised that the Paddock was a formal gypsy and traveller site within the parish and was authorised for one static caravan and one mobile home. The number of structures on this site had increased but following action by the HDC enforcement team it had recently been reduced back down to the permitted amount.

9 HIGHWAYS

9.1 Updates from HCC Highways:

None.

9.2 Flooding on the Highway

A note had been received from former HCC councillor Tim Davies to say that Hampshire Highways had offered to promote kerbing of the verge on both sides of Winchfield Road between the railway bridge and the railway station to try to prevent mud from the verges blocking the drains.

Cllr Hamm advised that major works had been carried out by Hampshire Highways on the drainage under the railway bridge on Station Road. As there had not been any rain since the work had been carried out the success of the work had not been tested. A member of the public reported still seeing water in this area despite the lack of rain and how dry everywhere else was, she suggested this indicated there may be a water source in the vicinity that might be contributing to the flooding. Cllr Hamm advised that there was also a smell of sewage in the area which could be linked. Cllr Hodgetts advised that she had previously reported to the Environment Agency and to Environmental Health at HDC a smell of sewage on the nearby footpath 3. She had done this on more than one occasion but no detailed response had been received. Cllr Hamm agreed to follow up with Hampshire Highways and Cllr Hodgetts would look up the details of the previous complaints and see if this should be resubmitted.

9.3 Update on the Barley Mow Junction

Cllr Hodgetts reported that an officer at Hampshire Highways had been assigned to this project and she was hopeful that the results of the initial investigation would soon be received. If the Parish Council was happy with these proposals, a full design, including costings, would be drafted by HCC.

9.4 B3016/ Accidents

See below.

9.5 B3016 Proposed Speed Limit Reduction Consultation

At the meeting in May it had been reported that the HCC proposals for the B3016 had been published and these included a reduction of the 50mph section to 40mph and that this section be extended to the west of Winchfield Court Farm and that the remaining section of the road be reduced to 50mph. The public consultation for the proposals had now formally concluded although the Parish Council had been given until 1 August to respond due to being omitted from the original consultation distribution list.

RESOLVED: That the Parish Council respond to the HCC consultation on proposals for the B3016 as follows:

“Winchfield Parish Council is fully supportive of the speed reduction proposals for the B3016 and looks forward to seeing them introduced without amendment.”

It was noted that once the speed limit had been reduced to 40mph it would be possible to install SIDs to remind drivers of the new reduced limit. Cllr Hodgetts presented suggestions for three proposed locations for the placement of a SID. These were just before Cheverton Farm, just before the turning for Mildmay Oaks (Priory Clinic) and the St Mary’s Footpath, and before the Old Potbridge Road turning. Each site needed to have a clear 90 metre sight line before the SID. Cllr Hodgetts suggested that she apply to HCC for a licence that would permit the Parish Council to place a SID on or adjacent to the highway at these three locations. It was noted that new street furniture would be needed for the SID and this would be raised with HCC.

RESOLVED: That the three proposed locations for the placement of a SID be approved and Cllr Hodgetts be authorised to apply to HCC for a Section 72 Licence for these locations.

10 FOOTPATHS REPORT

It was noted that the Footpaths Warden had given his apologies for the meeting but he had

provided feedback to the Chairman prior to the meeting advising that cutting back needed to be carried out on footpaths 2, 8 and 10. The Chairman advised that he had asked the Parish Council's contractor to do this cutting back as soon as possible.

Concerns had been raised by a number of members of the public about a naked walker on the canal footpath. The Parish Council had written to Donna Jones, the Police and Crime Commissioner, expressing concern that this individual was making other footpath users feel uncomfortable and was putting some people off using the footpaths. A very positive and supportive response had been received which advised that it was not an offence for someone to be unclothed in a public place unless there was clear evidence that it had caused harassment, alarm or distress. The PCC suggested that contact be made with the local MP asking that the legislation be reviewed. The Parish Council had written to the MP but a response had not yet been received. All correspondence on this issue was available in full on the Parish Council website.

11 NEWSLETTER

Any items for the next edition of the Newsletter, which would be out in the autumn, were welcomed.

12 NEW BENCHES AND INFORMATION BOARDS

Councillor Stewart displayed pictures of three benches and asked for opinions on which design should be ordered to be placed in the field next to the Barley Mow. The two preferred options were selected and it was agreed to ask the family of the pilot who was buried in the churchyard and died in the Chinook disaster in 1994 on the Mull of Kintyre as a plaque would be placed on the bench in memory of this pilot.

It was hoped that funding for the bench would come from s106 money and a decision was awaited from HDC. Officially the deadline had passed for when the s106 could be returned to the developer and HDC was seeking confirmation from the developer as to whether they would want the return of the remaining funds. If s106 funds could not be used the bench would be funded from the Community Benefit Fund.

Councillor Stewart displayed pictures of the bus shelter which showed it was in need of repair in several places, with the wood starting to rot and holes in the roof. It was agreed that the long term plan should be to secure s106 funds to replace the shelter but in the short term some minor repairs and a coat of preservative would be applied.

Councillor Stewart displayed some pictures of the noticeboard advising that it was in need of repair. A member of the public had offered to do some repairs works to see if its life could be extended. The Chairman advised the member of the public that the Parish Council would be happy to reimburse him for any materials used.

13 LITTER PICK

The Litter Pick Co-ordinator confirmed that the date for the autumn litter pick had not yet been set and she would advise of the date as soon as possible.

14 UPDATE ON THE SPEED INDICATOR DEVICE

Cllr Hodgetts presented slides which set out a summary of the statistics downloaded from the SID at the Barley Mow for the period 1 April to 30 June 2026. These showed that the average speed of vehicles passing this SID was 26.8 mph, the 85th percentile was 32.4 mph, with the highest speed recorded as 50mph. The number of vehicles passing the SID had increased each month. All the statistics could be found on the Parish Council website.

The second SID was currently out of action. It would soon be moved to the railway bridge as it was thought that the vegetation at the current location could be interfering with the sensor. The manufacturer had sent some additional information on what could be done to help the SID operate normally.

15 UPDATE ON THE DEFIBRILLATORS

Cllr Hodgetts thanked the guardians for continuing to check all the defibrillators on a regular basis. She advised that none of the defibs had been used since the last meeting.

16 S106 MONEY

There was no further update on this beyond what had been discussed under item 12, New Benches and Noticeboards.

17 EVENTS

Cllr Hamm advised that there had been a plant swap on 30 May at Caru Coffi, which had been very successful and would be done again.

Under the banner of the Greening Campaign, the planters at the Village Hall had been filled with plants and hanging baskets had been added, all of which were encouraging wildlife in the area.

The Village Fete had taken place on 20 June and had been part of the Winchfield Festival. The Festival organisers were thanked for letting the Fete be part of the wider event as this had meant that the Fete had benefited from the support structure which was in place. The Fete had been very successful with lots of positive feedback received. The Fete had raised a total of £1,132 which would be donated to the Winchfield Festival. Thanks was expressed to all who helped organise the event, run the various activities and stalls and given donations for the tombola. Thanks was expressed to the Guides who had loaned their outdoor games equipment and to Peacocks Nursery which had made a donation of plants.

The Winchfield Choir had performed at the Fete and had held a very successful evening of summer music at the Winchfield Inn on 3 July. They were making plans for more events in the autumn and winter.

Cllr Hamm advised that she was planning some events for Christmas and would bring more details, and requests for funding, to the next meeting.

The Chairman thanked Cllr Hamm and all the volunteers for all their efforts in the many successful events taking place in the local community.

18 COMMUNITY RESILIENCE

A member of the public, Steve Hamm, had recently attended an emergency planning/ community resilience event on behalf of the Parish Council. It was recognised that whilst there was no statutory duty on parish councils to produce an emergency plan, communities that had prepared in advance were better able to cope with emergencies and recovered more quickly. The meeting heard that developing a Community Resilience Plan helped communities prepare for potential risks and reduced the impact on homes and businesses. Members noted the guidance produced by the Hampshire and Isle of Wight Local Resilience Forum encouraging communities to prepare. Mr Hamm advised that at the event he had communicated with representatives from other parishes and thought there would be some merit in working together. He was happy to take this to the next stage for the Parish Council and look at creating a plan.

Cllr Stewart suggested that this could be raised at a future Hart District Association of Parish and Town Councils meeting so that parishes could share experiences. The Clerk agreed to ask other councils in Hart whether they already had a plan in place.

The Chairman thanked Mr Hamm for his support on this project.

19 FINANCE AND GOVERNANCE

19.1 Q1 Summary of Receipts and Payments to 30 June 2026

RESOLVED: That the payments and receipts for 2026/27 quarter one as shown in Appendix 1 be received and approved.

19.2 Bank Reconciliation to 30 June 2026

RESOLVED: That the bank reconciliation to 30 June 2026 as shown in Appendix 2 be received and approved.

19.3 Grants for Approval

Requests for grants had been received from Citizens Advice Hart - requesting £250 which would be put towards the costs involved in training volunteers; and the Winchfield Festival requesting £1,000 towards the costs of putting on the events across the Festival.

RESOLVED: That (1) a grant of £250 be made to Citizens Advice Hart; (2) a grant of £1,000 be made to the Winchfield Festival.

A member of the public advised that HDC currently had grant funding available under a Here for Hart Community Grant scheme. Applications could be made for £5,000 or £50,000 and the Winchfield Festival would be submitting applications for both.

RESOLVED: To support the Winchfield Festivals grant applications to HDC.

19.4 Payments for Approval

RESOLVED: That the following payments be approved:

Clerk - AB	July Salary + 20 hours Overtime	£745.30	LGA 1972 s112
Clerk - AB	August Salary	£410.50	LGA 1972 s112
HMRC	Tax/Ni automatically debited	£Variable	LGA 1972 s111
Clerk – AB	Expenses (WFH Allowance June and July) +Ink	£53.99	LGA 1972 s111
Lloyds Bank	Monthly charge for bank account – automatically debited each month	£4.25	LGA 1972 s111
Winchfield Village Hall	Hall Hire July Meeting	£32.00	LGA 1972 s111
DM Payroll Services LTD	Payroll Services April to September 2025	£79.20	LGA 1972 s111
Cepta Hamm	Reimbursement for Refreshments for APA	£27.26*	LGA 1972 s111
Cepta Hamm	Reimbursement for Plants	£179.60	Open Spaces Act 1906 s10

Ready2Print (Transavia)	Printing for Village Fete	£235.50*	LGA 1972 s144
Chantel Tompkins	Newsletter Design	£160.00*	LGA 1972 s142
Richard Blay	Cutting back on Footpaths (June)	£390.00*	Highways Act 1980 s43, 50
Richard Blay	Cutting back on Footpaths (July)	£315.00	Highways Act 1980 s43, 50
Stone & Meadow	Professional Planning Advice	£990.00*	LGA 1972 s111
Gary Potter	Reimbursement for Village Fete Costs	£74.93*	LG (Misc Prov) Act 1976 s19
Kate Stewart	Reimbursement for Village Fete Costs	£62.24*	LG (Misc Prov) Act 1976 s19
Louise Hodgetts	Reimbursement for Village Fete Costs	£258.98*	LG (Misc Prov) Act 1976 s19
Cepta Hamm	Reimbursement for Village Fete Costs	£41.94*	LG (Misc Prov) Act 1976 s19
Troy Planning & Design	Professional Planning Advice	£2,640.00	LGA 1972 s111
Winchfield Festival	Grant	£1,000.00	LG (Misc Prov) Act 1976 s19
Citizens Advice Hart	Grant	£250.00	LGA 1972 s142(2A)
Christine Strudwick	Reimbursement for adobe	£119.82	LGA 1972 s111
*Payment already made; expenditure agreed by email and within previously agreed budgets			

20 CORRESPONDENCE

No correspondence had been received other than that already forwarded and none that needed addressing that had not appeared elsewhere on the agenda.

21 ANY OTHER BUSINESS *Report Only*

Cllr Stewart advised that there had been an issue with the power supply to the sewage pumping station and as a result there was currently a generator in position. It was hoped that the issue would soon be fixed and Cllr Stewart would monitor the situation, particularly if tankers were required, to make sure the verges that had been repaired following the last call for tankers were not destroyed.

22 DATE OF NEXT MEETING

Dates of future meetings were noted: 21 September 2026, 16 November 2026, 25 January 2027, 22 March 2027, 17 May 2027, 19 July 2027, 20 September 2027, 22 November 2027 starting at 7pm in the Village Hall.

It was noted that the next Annual Parish Assembly would be held on 22 March 2027, rather than in May, to allow councillors that would not be seeking re-election in May 2027 to be involved.

There being no further business, the meeting closed at 8.29 pm

		WINCHFIELD PARISH COUNCIL					
		SUMMARY RECEIPTS & PAYMENT ACCOUNT					
		1st QUARTER ENDED 30 JUNE 2026					
Annual budget/ allocation	Spend to 30-Jun				Figures shown exclusive of VAT		
		RECEIPTS			£		£
34,067.00	34,067.00	Precept			34,067.00		
975.00	1,037.90	Bank Interest			1,037.90		
3,233.06	1,289.17	Other			1,289.17		
38,275.06	36,394.07						
		TOTAL RECEIPTS					36,394.07
		PAYMENTS					
5,200.00	1,267.02	Net Salaries & Allowances			1,267.02		
1,125.00	202.67	Administration			202.67		
1,000.00	451.67	Newsletter			451.67		
200.00	-	Chairmans Allowance			-		
1,851.00	-	Election Expenses			-		
718.00	-	Office Equipment			-		
443.00	-	Website Development			-		
2,791.50	390.00	Repairs & Maintenance			390.00		
660.00	-	SID Repair & Maintenance			-		
1,423.05	-	Defib Repair & Maintenance			-		
500.00	489.83	Insurance Premium			489.83		
4,400.00	2,700.00	Grants & Donations:			2,700.00		
1,680.00	621.85	Events			621.85		
510.00	300.00	Section 137			300.00		
150.00	-	Training			-		
230.00	48.00	Hall Hire			48.00		
600.00	177.50	Audit Fees			177.50		
485.00	354.00	Subscriptions			354.00		
475.00	-	Contingencies			-		
58,893.51	3,360.00	Planning Counsel & NDP			3,360.00		
10,287.04	-	Community Benefit			-		
12,634.95	-	Community Project Fund			-		
13,297.91	-	General Reserve			-		
-	785.40	VAT on payments			785.40		
119,554.96	11,147.94						
		TOTAL PAYMENTS					11,147.94
		BALANCE BROUGHT FORWARD on 01/04/26					81,801.00
		ADD Total Receipts (as above)					36,394.07
		LESS Total payments (as above)					11,147.94
		Balance Carried forward 30/06/26					107,047.13
These cumulative funds are represented by:							
Current Account Balance					1,303.24		
Deposit Account Balance					75,296.45		
Other Account					30,447.44		
							107,047.13
Signed:							
Responsible Finance Officer to Winchfield Parish Council						Date:	
Signed:							
Councillor						Date:	

<u>WINCHFIELD PARISH COUNCIL</u>	
<u>BANK RECONCILIATION as at 30/06/2026</u>	
<u>LLOYDS BANK</u>	
Current Bank Account 01235673	
Balance per statement	1,303.24
<u>LLOYDS BANK</u>	
Business Reserve Account 07285516	
Balance per statement	75,296.45
<u>CAMBRIDGE & COUNTIES</u>	
Deposit Account 15012029	
Balance per statement	30,447.44
<u>Less unpresented cheques as at 30/06/2026</u>	
Cheque Nos: None	
TOTAL CASH AT BANK	107,047.13